

LONDON BOROUGH OF BRENT

FORWARD PLAN OF KEY DECISIONS

for the period 9 October 2024 onwards

The Forward Plan is a list of forthcoming decisions and provides at least **28 days'** notice of the following:

- all decisions to be taken by the Cabinet and Cabinet Committees; and
- key decisions taken by Council Officers, Cabinet Members, and the West London Economic Prosperity Board.

A key decision is defined by regulations as a decision which relates to an executive function and which is likely:

- a. to result in the local authority incurring expenditure / making of savings of £500,000 or more.
- b. to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the local authority.

All decisions taken by the Cabinet and Cabinet Committees and key decisions taken by Council Officers and Cabinet Members can be called-in by Councillors before they are implemented. If a decision is called-in, a Scrutiny Committee made up non-Cabinet Members will meet to consider the decision within 15 working days of the decision being made. The original decision-maker will then take into account the recommendations of this Scrutiny Committee before choosing to either implement or change the decision. The exact date when the recommendations of the Scrutiny Committee are to be re-considered by the Cabinet, Cabinet Committee or Officer (as the case may be) can be obtained from Governance Services.

Members of the public are entitled to see the reports that will be relied on when a decision is taken unless they contain confidential or exempt information under the Local Government Act 1972. Reports will be published on the Council's website at least five clear working days before the date the decision is due to be taken. Paper copies can also be obtained from Governance Services, Brent Civic Centre, Engineers Way, Wembley, Middlesex, HA9 0FJ, telephone 020 8937 2063/1355 or via e-mail to committee@brent.gov.uk.

Should you wish to make representations regarding any matter listed or want to request that an exempt report should be considered in public, please email Governance Services at committee@brent.gov.uk or telephone 020 8937 2063/1355 at least one week before the decision is to be taken. Your representations and the Council's response will be published on the Council's website at least 5 working days before the Cabinet/ Cabinet Committee meeting or date of the scheduled Officer decision.

The current membership of the Cabinet is as follows:

[Cllr M Butt](#) (Leader, Housing)

[Cllr M Patel](#) (Deputy Leader, Finance & Resources)

[Cllr Nerva](#) (Community Health & Wellbeing)

[Cllr Farah](#) (Public Safety & Partnerships)

[Cllr Donnelly-Jackson](#) (Resident Support & Culture)

[Cllr Tatler](#) (Regeneration, Planning & Growth)

[Cllr Krupa Sheth](#) (Environment, & Enforcement)

[Cllr Grah](#) (Children, Young People & Schools)

[Cllr Rubin](#) (Employment, Innovation & Climate Action)

Publication Date: 10 September 2024

email: committee@brent.gov.uk
Tel: 020 8937 2063/1355

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Any representations must be made to the following officer at least 1 week before the decision is to be made
July 2023					
<p>Authority to Procure Mechanical and Electrical Contracts Authority to Procure Mechanical and Electrical Contracts – Fire Risk Assessments and Fire Safety Advice.</p> <p>KEY</p> <p>Report: Part exempt</p>	Director - Housing Services	Director - Housing Services	Cabinet Member for Housing (Councillor Muhammed Butt)	Not before 17 Jul 2023	Head of Service - Housing Management Property Ryan.Collymore@brent.gov.uk
March 2024					
<p>Update on the Financing of United College Group's' Wembley site development To seek approval to continue supporting the United College's Wembley site development following a change buyer.</p> <p>KEY</p> <p>Report: Part exempt</p>	Chief Executive	Chief Executive	Deputy Leader and Cabinet Member for Finance & Resources (Councillor Mili Patel)	1 Mar 2023	Corporate Director Finance and Resources Tel: 020 8937 4043 minesha.patel@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Authority to tender for the provision of care and support at LD Supported Living sites To request authority to tender for the provision of care and support at six LD supported living sites in Brent</p> <p>KEY</p> <p>Report: Open</p>	Cabinet Member for Community Health & Wellbeing	Corporate Director of Community Health and Wellbeing	Cabinet Member for Community Health & Wellbeing (Councillor Neil Nerva)	1 Mar 2024	Interim Supplier Relationship Manager Jacqueline.Casson1@brent.gov.uk
<p>Authority to Award contracts for care and support at LD Supported Living Sites To award contracts for care and support at LD Supported Living Sites</p> <p>KEY</p> <p>Report: Part exempt</p>	Cabinet Member for Community Health & Wellbeing	Corporate Director of Community Health and Wellbeing	Cabinet Member for Community Health & Wellbeing (Councillor Neil Nerva)	4 Mar 2024	Interim Supplier Relationship Manager Jacqueline.Casson1@brent.gov.uk
<p>Authority to Tender for the Kilburn Library Refurbishment Project Decision to grant authority to tender for a contract for internal alterations and refurbishment works to Kilburn Library.</p> <p>KEY</p> <p>Report: Open</p>	Corporate Director of Partnerships, Housing & Residents Services	Corporate Director of Partnerships, Housing & Residents Services	Cabinet Member for Resident Support & Culture (Councillor Fleur Donnelly-Jackson)	Not before 1 Mar 2024	Head of Libraries, Collections, and Heritage Services Tel: 020 8937 3545 amit.bhagat@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
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April 2024					
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<p>Extra Care Extension: Beechwood, Tulsi, Harrod, Rosemary and Willow and Newcroft Settings To request a 12-month contract extension for six Extra Care Housing facilities with effective dates from June 2024 to June 2025. This additional year will allow adequate time to tender for the future provision of services.</p> <p>KEY</p> <p>Report: Part exempt</p>	Cabinet Member for Community Health & Wellbeing	Corporate Director of Community Health and Wellbeing	Cabinet Member for Community Health & Wellbeing (Councillor Neil Nerva)	Not before 17 Apr 2024	Head of Commissioning, Contract and Market Management Tel: 020 8937 1609 andrew.davies@brent.gov.uk
<p>Authority to Procure a Heating Optimisation Contractor for Granville Homes Authority to Procure a Heating Optimisation Contractor for Granville Homes</p> <p>KEY</p> <p>Report: Part exempt</p>	Corporate Director of Partnerships, Housing & Residents Services	Corporate Director of Partnerships, Housing & Residents Services	Cabinet Member for Housing (Councillor Muhammed Butt)	Not before 23 Apr 2024	Major Works and Refurbishments Manager Tel: 020 8937 2652 Giuseppe.Coia@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Authority to Tender for Household Removal Services for the London Borough of Brent Authority to tender for household removal services for the London Borough of Brent.</p> <p>KEY</p> <p>Report: Open</p>	<p>Corporate Director of Partnerships, Housing & Residents Services</p>	<p>Corporate Director of Partnerships, Housing & Residents Services</p>	<p>Cabinet Member for Housing (Councillor Muhammed Butt)</p>	<p>Not before 23 Apr 2024</p>	<p>Regeneration Project Office Tel: 020 8937 2596 Modupe.Lawal@brent.gov.uk</p>
May 2024					
<p>Authority to award contracts for the provision of Public Space CCTV Surveillance Authority to award contracts for maintenance, servicing, repair, replacement and provision of Public Space Surveillance.</p> <p>KEY</p> <p>Report: Part exempt</p>	<p>Corporate Director of Neighbourhoods & Regeneration</p>	<p>Corporate Director of Neighbourhoods & Regeneration</p>	<p>Cabinet Member for Environment & Enforcement (Councillor Krupa Sheth), Cabinet Member for Public Safety & Partnerships (Councillor Harbi Farah)</p>	<p>1 May 2024</p>	<p>Head of Healthy Streets and Parking Tel: 020 8937 5113 sandor.fazekas@brent.gov.uk,</p> <p>Head of Neighbourhood Management, Environment Services Tel: 020 8937 5072 Simon.Finney@brent.gov.uk</p>

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Authority to Award - Contact Centres - Shared Technology Services Authority to Award - Contact Centres - Shared Technology Services</p> <p>KEY</p> <p>Report: Part exempt</p>	Deputy Leader and Cabinet Member for Finance & Resources	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance & Resources (Councillor Mili Patel)	Not before 23 May 2024	Assistant Category Manager Tel: 020 8937 3189 Amin.Jan@brent.gov.uk
June 2024					
<p>Authority to Tender for an Independent Travel Training Service To request authority to tender for a provider of Independent Travel Training.</p> <p>KEY</p> <p>Report: Open</p>	Corporate Director of Children & Young People, Corporate Director of Finance & Resources	Corporate Director of Children & Young People, Corporate Director of Finance & Resources	Cabinet Member for Children, Young People & Schools (Councillor Gwen Grahl)	Not before 19 Jun 2024	Head of Transport Operations richard.murphy@brent.gov.uk
<p>Authority to Award for Debt Advice Service To request authority to award for a provider to deliver a Debt Advice Service in the Brent Hubs.</p> <p>KEY</p> <p>Report: Part exempt</p>	Corporate Director of Partnerships, Housing & Residents Services	Corporate Director of Partnerships, Housing & Residents Services	Cabinet Member for Resident Support & Culture (Councillor Fleur Donnelly-Jackson)	Not before 27 Jun 2024	Change and Improvement Project Manager Tel: 020 8937 4354 Marta.Portalska@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Authority to Award for Community Wellbeing Service To request authority to award for a provider to deliver the Community Wellbeing Service at the New Millenium Centre.</p> <p>KEY</p> <p>Report: Part exempt</p>	<p>Cabinet Member for Resident Support & Culture</p>	<p>Corporate Director of Partnerships, Housing & Residents Services</p>	<p>Cabinet Member for Resident Support & Culture (Councillor Fleur Donnelly-Jackson)</p>	<p>Not before 27 Jun 2024</p>	<p>Change and Improvement Project Manager Tel: 020 8937 4354 Marta.Portalska@brent.gov.uk</p>
<p>Authority to award a contract for Independent Reviewing Officers (IRO) for Children Looked After Reviews and Foster Carer Reviewing Officer (FCRO) Approval to award a contract for the provision of Independent Reviewing Officers (IRO) for Children Looked After reviews and Foster Carer Reviewing Officer (FCRO).</p> <p>KEY</p> <p>Report: Part exempt</p>	<p>Corporate Director of Children & Young People</p>	<p>Corporate Director of Children & Young People</p>	<p>Cabinet Member for Children, Young People & Schools (Councillor Gwen Grahl)</p>	<p>Not before 28 Jun 2024</p>	<p>Senior Commissioning Manager Tel: 020 8937 3719 Tanuja.Saujani@brent.gov.uk</p>

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Authority to Tender for a Contract for Social Isolation and Loneliness Prevention Plus Service To seek authority to tender for a contract for Social Isolation and Loneliness Prevention Plus Service.</p> <p>KEY</p> <p>Report: Part exempt</p>	Director of Public Health	Director of Public Health	Cabinet Member for Community Health & Wellbeing (Councillor Neil Nerva)	Not before 28 Jun 2024	Senior Public Health Strategist Tel: 07551 143 582 Caroline.Evans@brent.gov.uk
July 2024					
<p>Authority to Award a Contract for Social Isolation and Loneliness Prevention Plus Service To seek authority to award a contract for Social Isolation and Loneliness Prevention Plus Service</p> <p>KEY</p> <p>Report: Part exempt</p>	Director of Public Health	Director of Public Health	Cabinet Member for Community Health & Wellbeing (Councillor Neil Nerva)	Not before 8 Jul 2024	Senior Public Health Strategist Tel: 07551 143 582 Caroline.Evans@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Queens Park Cullen House Time Extension to Housing Infrastructure Fund (HIF) To vary the original agreement and extend the dates to March 2027.</p> <p>KEY</p> <p>Report: Part exempt</p>	<p>Corporate Director of Neighbourhoods & Regeneration</p>	<p>Corporate Director of Neighbourhoods & Regeneration</p>	<p>Cabinet Member for Regeneration, Planning & Growth (Councillor Shama Tatler)</p>	<p>Not before 10 Jul 2024</p>	<p>Assistant Project Manager Tel: 020 8937 6903 Sharon.Mensah@brent.gov.uk</p>
<p>Authority to enter into a contract with Bumblebee Property Services Shepherds Bush Housing Association have informed the Council they are transferring their Brent TA portfolio to Bumblebee Property (part of The Barnet Group).</p> <p>This report requests approval for the Council to enter into a contract with Bumblebee Property following the transfer of the Brent TA portfolio.</p> <p>KEY</p> <p>Report: Part exempt</p>	<p>Cabinet Member for Housing</p>	<p>Corporate Director of Partnerships, Housing & Residents Services</p>	<p>Cabinet Member for Housing (Councillor Muhammed Butt)</p>	<p>10 Jul 2024</p>	<p>Housing Needs Service Tel: 020 8937 2076 saleema.nuraney@brent.gov.uk</p>

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Authority to Award - Provision of Cyber Incident Response Platform and Services Authority to Award - Provision of Cyber Incident Response Platform and Services</p> <p>KEY</p> <p>Report: Part exempt</p>	<p>Corporate Director of Finance & Resources</p>	<p>Corporate Director of Finance & Resources</p>	<p>Deputy Leader and Cabinet Member for Finance & Resources (Councillor Mili Patel)</p>	<p>Not before 25 Jul 2024</p>	<p>Assistant Category Manager Tel: 020 8937 3189 Amin.Jan@brent.gov.uk</p>
August 2024					
<p>Authority to Award - Provision of Laptops and Associated Services for Shared Technology Service partner borough the London Borough of Southwark Authority to Award - Provision of Laptops and Associated Services for Shared Technology Service partner borough the London Borough of Southwark</p> <p>KEY</p> <p>Report: Part exempt</p>	<p>Corporate Director of Finance & Resources</p>	<p>Corporate Director of Finance & Resources</p>	<p>Deputy Leader and Cabinet Member for Finance & Resources (Councillor Mili Patel)</p>	<p>Not before 8 Aug 2024</p>	<p>Assistant Category Manager Tel: 020 8937 3189 Amin.Jan@brent.gov.uk</p>

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Commission of Major Works Contract for Windmill Court Approve the commission of major works to Windmill Court.</p> <p>KEY</p> <p>Report: Part exempt</p>	Corporate Director of Partnerships, Housing & Residents Services	Corporate Director of Partnerships, Housing & Residents Services	Cabinet Member for Housing (Councillor Muhammed Butt)	Before 30 Aug 2024	Major Works and Refurbishments Manager Tel: 020 8937 2652 Giuseppe.Coia@brent.gov.uk
<p>Authority to Tender Contract for Debt Collection Agency Services To request authority to tender for a contract for Debt Collection Agency Services.</p> <p>KEY</p> <p>Report: Open</p>	Cabinet Member for Resident Support & Culture	Corporate Director of Partnerships, Housing & Residents Services	Cabinet Member for Resident Support & Culture (Councillor Fleur Donnelly-Jackson)	Not before 13 Aug 2024	Service Manager Revenue and Debt Tel: 020 8937 1513 Ryan.Stephenson@brent.gov.uk
<p>Authority to Award Contract for Debt Collection Agency Services To request authority to award a contract for Debt Collection Agency Services.</p> <p>KEY</p> <p>Report: Part exempt</p>	Cabinet Member for Resident Support & Culture	Corporate Director of Partnerships, Housing & Residents Services	Cabinet Member for Resident Support & Culture (Councillor Fleur Donnelly-Jackson)	Not before 20 Aug 2024	Service Manager Revenue and Debt Tel: 020 8937 1513 Ryan.Stephenson@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Authority to Award the contract to build the Additional Resourced Provision for SEND Pupils at St Margaret Clitherow RC Primary School</p> <p>To request approval to award a contract to build the Additional Resourced Provision for SEND Pupils at St Margaret Clitherow RC Primary School as per Contract Standing Order 88</p> <p>KEY</p> <p>Report: Part exempt</p>	<p>Corporate Director of Finance & Resources</p>	<p>Corporate Director of Finance & Resources</p>	<p>Deputy Leader and Cabinet Member for Finance & Resources (Councillor Mili Patel)</p>	<p>28 Aug 2024</p>	<p>Head of Capital Delivery Tel: 020 8937 4203 neil.martin@brent.gov.uk</p>
<p>Authority to Award the contract to build the Additional Resourced Provision for SEND Pupils at Preston Park Primary School</p> <p>To request approval to award a contract to build the Additional Resourced Provision for SEND Pupils at Preston Park Primary School as per Contract Standing Order 88</p> <p>KEY</p> <p>Report: Part exempt</p>	<p>Corporate Director of Finance & Resources</p>	<p>Corporate Director of Finance & Resources</p>	<p>Deputy Leader and Cabinet Member for Finance & Resources (Councillor Mili Patel)</p>	<p>Not before 27 Aug 2024</p>	<p>Head of Capital Delivery Tel: 020 8937 4203 neil.martin@brent.gov.uk</p>

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Authority to Award the contract to build the Additional Resourced Provision for SEND Pupils at Newman Catholic College To request approval to award a contract to build the Additional Resourced Provision for SEND Pupils at Newman Catholic College as per Contract Standing Order 88</p> <p>KEY</p> <p>Report: Part exempt</p>	<p>Corporate Director of Finance & Resources</p>	<p>Corporate Director of Finance & Resources</p>	<p>Deputy Leader and Cabinet Member for Finance & Resources (Councillor Mili Patel)</p>	<p>Not before 27 Aug 2024</p>	<p>Head of Capital Delivery Tel: 020 8937 4203 neil.martin@brent.gov.uk</p>
September 2024					
<p>Property Strategy 2024-2027 To request approval for the Property Strategy 2024-2027</p> <p>KEY</p> <p>Report: Open</p>	<p>Cabinet</p>	<p>Corporate Director of Finance & Resources</p>	<p>Deputy Leader and Cabinet Member for Finance & Resources (Councillor Mili Patel)</p>	<p>9 Sep 2024</p>	<p>Property and Projects Tel: 020 8937 2529 denish.patel@brent.gov.uk,</p> <p>Director - Property and Assets Tel: 020 8937 1722 tanveer.ghani@brent.gov.uk</p>

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Treasury Management Outturn 2023-24 To note the 2023-24 treasury outturn.</p> <p>Non-Key Decision</p> <p>Report: Open</p>	Cabinet	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance & Resources (Councillor Mili Patel)	9 Sep 2024	Senior Finance Analyst Tel: 020 8937 5957 Nadeem.Akhtar@brent.gov.uk
<p>Parking Enforcement on Housing Estates: Programme Update To provide information on progress in implementing parking controls on Housing Estates and approval of arrangements for future schemes.</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Corporate Director of Neighbourhoods & Regeneration	Cabinet Member for Environment & Enforcement (Councillor Krupa Sheth)	9 Sep 2024	Head of Healthy Streets and Parking Tel: 020 8937 5113 sandor.fazekas@brent.gov.uk
<p>Brent Youth Justice Plan 2024-25 To consider the content of the Brent Youth Justice Plan 2024-25 and recommend for its progression to Full Council on 10 September 2024 for formal sign-off and adoption.</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Corporate Director of Children & Young People	Cabinet Member for Community Health & Wellbeing (Councillor Neil Nerva)	9 Sep 2024	Director Early Help & Social Care Palvinder.Kudhail@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Community Space at Roy Smith House 1) to seek approval to use SCIL funding for works at Roy Smith House 2) to seek authority to tender for a contractor to carry out works</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Corporate Director of Partnerships, Housing & Residents Services	Leader & Cabinet Member for Housing (Councillor Muhammed Butt)	9 Sep 2024	Change and Improvement Project Manager Tel: 020 8937 4354 Marta.Portalska@brent.gov.uk
<p>Authority to Award - Provision of Computer Hardware for Shared Technology Services Authority to Award - Provision of computers and associated hardware.</p> <p>KEY</p> <p>Report: Part exempt</p>	Deputy Leader and Cabinet Member for Finance & Resources	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance & Resources (Councillor Mili Patel)	9 Sep 2024	Assistant Category Manager Tel: 020 8937 3189 Amin.Jan@brent.gov.uk
<p>Authority to Award - Supported Living at Clement Close Award of contract for supported living at Clement Close (3+1+1).</p> <p>KEY</p> <p>Report: Part exempt</p>	Cabinet Member for Community Health & Wellbeing	Corporate Director of Community Health and Wellbeing	Cabinet Member for Community Health & Wellbeing (Councillor Neil Nerva)	Not before 6 Sep 2024	Supplier Relationship Manager Mark.Mulvenna@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Commission of Major Works Contract for Lodge Court and Manor Court To approve the commission of major works for Lodge Court and Manor Court</p> <p>KEY</p> <p>Report: Part exempt</p>	<p>Corporate Director of Partnerships, Housing & Residents Services</p>	<p>Corporate Director of Partnerships, Housing & Residents Services</p>	<p>Cabinet Member for Housing (Councillor Muhammed Butt)</p>	<p>Before 30 Sep 2024</p>	<p>Major Works and Refurbishments Manager Tel: 020 8937 2652 Giuseppe.Coia@brent.gov.uk</p>
<p>Procurement of new telephony system for Contact Centre Approval for the procurement of a new telephony system for the Contact Centre.</p> <p>KEY</p> <p>Report: Part exempt</p>	<p>Cabinet Member for Resident Support & Culture</p>	<p>Corporate Director of Partnerships, Housing & Residents Services</p>	<p>Cabinet Member for Resident Support & Culture (Councillor Fleur Donnelly-Jackson)</p>	<p>Not before 5 Sep 2024</p>	<p>Assistant Category Manager Tel: 020 8937 3189 Amin.Jan@brent.gov.uk</p>

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Drugs & Substance Misuse Service Contract Payments 2024-25 To approve payment to Via New Beginnings for work undertaken in 2024/25 pending Direct Award of the reprocured contract for the service through the Provider Selection Regime.</p> <p>(NB: Notice added to the Forward Plan on 19 August 24)</p> <p>KEY</p> <p>Report: Open</p>	<p>Cabinet Member for Community Health & Wellbeing</p>	<p>Director of Public Health</p>	<p>Cabinet Member for Community Health & Wellbeing (Councillor Neil Nerva)</p>	<p>Not before 17 Sep 2024</p>	<p>Public Health Andy.Brown@brent.gov.uk</p>
<p>Residential Extensions and Alterations Supplementary Planning Document To approve consultation on the draft Residential Extensions and Alterations Supplementary Planning Document.</p> <p>KEY</p> <p>Report: Open</p>	<p>Corporate Director of Neighbourhoods & Regeneration</p>	<p>Director - Inclusive Regeneration and Employment</p>	<p>Cabinet Member for Regeneration, Planning & Growth (Councillor Shama Tatler)</p>	<p>Not before 23 Sep 2024</p>	<p>Planning, Policy and Projects Tel: 020 8937 6710 paul.lewin@brent.gov.uk</p>

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Neasden Civic Partnership Programme Approval for authority to enter into a grant agreement with the Greater London Authority for the Neasden Civic Partnership Programme.</p> <p>KEY</p> <p>Report: Part exempt</p>	<p>Director - Inclusive Regeneration and Employment</p>	<p>Corporate Director of Neighbourhoods & Regeneration</p>	<p>Cabinet Member for Regeneration, Planning & Growth (Councillor Shama Tatler)</p>	<p>Not before 25 Sep 2024</p>	<p>Head of Regeneration, Communities and Regeneration Tel: 020 8937 2348 jonathan.kay@brent.gov.uk</p>
October 2024					
<p>Approval to tender for Extra Care Housing services at Beechwood Court, Harrod Court, Tulsi House, Newcroft House, Rosemary House and Willow House To seek authority to tender for care and support contracts – Extra Care Housing.</p> <p>KEY</p> <p>Report: Part exempt</p>	<p>Cabinet</p>	<p>Corporate Director of Community Health and Wellbeing</p>	<p>Cabinet Member for Community Health & Wellbeing (Councillor Neil Nerva)</p>	<p>14 Oct 2024</p>	<p>Team Manager, Commissioning and Contracting Tel: 020 8937 4161 Martin.Crick@brent.gov.uk</p>

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Authority to Tender for a Day Opportunities Framework for Adults To request authority to tender for a Day Opportunities Framework for adults.</p> <p>KEY</p> <p>Report: Part exempt</p>	Cabinet	Corporate Director of Community Health and Wellbeing	Cabinet Member for Community Health & Wellbeing (Councillor Neil Nerva)	14 Oct 2024	Market Oversight Manager Tel: 020 8937 4132 edwin.mensah@brent.gov.uk
<p>Delivery Strategy for South Kilburn Regeneration Programme This decision seeks approval to a delivery strategy for the South Kilburn Regeneration area, including an authority to tender and delegated authority to award.</p> <p>KEY</p> <p>Report: Part exempt</p>	Cabinet	Corporate Director of Neighbourhoods & Regeneration	Cabinet Member for Regeneration, Planning & Growth (Councillor Shama Tatler)	14 Oct 2024	Head of Estate Regeneration archika.kumar@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Families Homelessness Service Relocation Approval of proposals for relocation of the Families Homelessness Service and approval of authority to tender for a provider to carry out works to fit out designated spaces at the new location.</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Corporate Director of Partnerships, Housing & Residents Services	Cabinet Member for Housing (Councillor Muhammed Butt)	14 Oct 2024	Change and Improvement Project Manager Tel: 020 8937 4354 Marta.Portalska@brent.gov.uk
<p>Extension of the Household Support Fund to April 2025 to consider the extension of the Government's Household Support Fund from October 2024 to April 2025</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Corporate Director of Partnerships, Housing & Residents Services	Cabinet Member for Resident Support & Culture (Councillor Fleur Donnelly-Jackson)	14 Oct 2024	Director - Residents Services Tel: 020 8937 5446 thomas.cattermole@brent.gov.uk
<p>Council Tax Support Scheme 2025/26 to consider consultation proposals for the Council Tax Reduction Scheme 2023/24</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Director - Resident Services	Cabinet Member for Resident Support & Culture (Councillor Fleur Donnelly-Jackson)	14 Oct 2024	Director - Residents Services Tel: 020 8937 5446 thomas.cattermole@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Quarter 2 Financial Forecast 2024/25 This report sets out the current forecasts of income and expenditure against the budget for 2024/25 and other key financial data</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance & Resources (Councillor Mili Patel)	14 Oct 2024	Deputy Director of Finance Tel: 0208 937 1487 ravinder.jassar@brent.gov.uk
<p>Corporate Performance Report - Quarter 1 2024-25 To note the Borough Plan performance reporting for Q1 2024-25.</p> <p>Non-Key Decision</p> <p>Report: Open</p>	Cabinet	Corporate Director of Partnerships, Housing & Residents Services	Cabinet Member for Employment Innovation & Climate Action (Councillor Jake Rubin)	14 Oct 2024	Head of Change and Customer Insight Tel: 0202 8937 1742 jonathan.cartwright@brent.gov.uk
<p>Climate and Ecological Emergency Programme 2024-26 To agree the Climate and Ecological Emergency Programme 2024-26.</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Corporate Director of Partnerships, Housing & Residents Services	Cabinet Member for Employment Innovation & Climate Action (Councillor Jake Rubin)	14 Oct 2024	Head of Environmental Strategy & Commissioning Tel: 020 8937 5323 oliver.myers@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Local Authority Housing Fund Round 3 To note the memorandum of understanding set between the Ministry of Housing, Communities and Local Government and the Council; and authorise its implementation to deliver 42 homes through the current round (round 3) of the Local Authority Housing Fund; and agree the proposed capital budget set out in the report.</p> <p>KEY</p> <p>Report: Part exempt</p>	Cabinet	Corporate Director of Neighbourhoods & Regeneration	Cabinet Member for Regeneration, Planning & Growth (Councillor Shama Tatler)	14 Oct 2024	Senior Development Manager Tel: 020 8937 1589 zak.rezig@brent.gov.uk
<p>Authority to Award the contract for the provision of Integrated Treatment, Recovery Wellbeing and Substance Misuse Service To seek approval to award a contract for the reprovision of the Integrated Treatment, Recovery Wellbeing and Substance Misuse Service.</p> <p>KEY</p> <p>Report: Part exempt</p>	Cabinet	Director of Public Health	Cabinet Member for Community Health & Wellbeing (Councillor Neil Nerva)	14 Oct 2024	Public Health Andy.Brown@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Recommendations from Scrutiny Committees To consider any recommendations from Scrutiny Committees.</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Chief Executive	Leader & Cabinet Member for Housing (Councillor Muhammed Butt)	14 Oct 2024	Deputy Director - Democratic Services amira.nassr@brent.gov.uk
<p>Authority to Award Contract for an Adult Social Care and Children's Services Case Management System The Decision will be to award the contract for the procurement of software and system support by calling off from a framework agreement for the provision of a Case Management system for Adult Social Care and Children's Services.</p> <p>KEY</p> <p>Report: Part exempt</p>	Corporate Director of Finance & Resources	Corporate Director of Community Health and Wellbeing	Cabinet Member for Community Health & Wellbeing (Councillor Neil Nerva)	18 Oct 2024	Funding and Bid Writing Manager (Climate Action) Tel: 020 8937 5466 emma.sharpe@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Draft Brent Tree Strategy To approve the Draft Brent Tree Strategy for public consultation.</p> <p>KEY</p> <p>Report: Open</p>	<p>Cabinet Member for Environment & Enforcement</p>	<p>Corporate Director of Neighbourhoods & Regeneration</p>	<p>Cabinet Member for Environment & Enforcement (Councillor Krupa Sheth)</p>	<p>Not before 8 Oct 2024</p>	<p>Planning, Policy and Projects Tel: 020 8937 6710 paul.lewin@brent.gov.uk</p>
<p>Authority to Tender for Rough Sleeper Services To seek approval to tender for the provision of services for Rough Sleepers. It is anticipated that some of these services will be funded by the Ministry of Housing, Communities & Local Government (MHCLG) under the Rough Sleeper Initiative grant. The services comprise of the following:</p> <p>Rapid Assessment Hub Housing First Service Outreach, Housing advice and Resettlement Service</p> <p>KEY</p> <p>Report: Open</p>	<p>Cabinet Member for Housing</p>	<p>Director - Housing Needs & Support</p>	<p>Leader & Cabinet Member for Housing (Councillor Muhammed Butt)</p>	<p>Not before 8 Oct 2024</p>	<p>Housing Needs Service Tel: 020 8937 2076 saleema.nuraney@brent.gov.uk</p>

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
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November 2024

<p>Refresh of School Place Planning Strategy 2024-2028 To consider an update to the School Place Planning Strategy 2024-2028 that was approved by Cabinet in October 2023.</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Corporate Director of Children & Young People	Cabinet Member for Children, Young People & Schools (Councillor Gwen Grahl)	12 Nov 2024	Director - Education Partnerships and Strategy Tel: 020 8937 4529 Shirley.Parks@brent.gov.uk
<p>Complaints Annual Report 2023-24 To note the Complaints Annual Report 2023-24.</p> <p>Non-Key Decision</p> <p>Report: Open</p>	Cabinet	Corporate Director of Law & Governance	Deputy Leader and Cabinet Member for Finance & Resources (Councillor Mili Patel)	12 Nov 2024	Complaints and Casework Manager Tel: 020 8937 1381 mariza.barros@brent.gov.uk

December 2024

<p>Infrastructure Funding Statement 23/24 To agree to the publication online of the Infrastructure Funding Statement 23/24</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Corporate Director of Neighbourhoods & Regeneration	Cabinet Member for Regeneration, Planning & Growth (Councillor Shama Tatler)	9 Dec 2024	Infrastructure Planning Team Leader Tel: 020 8937 4811 Martin.Holley@brent.gov.uk
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